DARCI GRID TO CLARIFY ROLES AND RESPONSIBILITIES

Name project or campaign: ……..

TASK	DECIDER Who has final power to approve or delegate? This can be an individual or a	ACCOUNTABLE Only one person! Will be held accountable for fulfillment of the task.	RESPONSIBLE Will be doing work to implement the task. Can be either an individual or a team of individuals.	CONSULTED Who will we reach out to in order to request input or feedback	INFORMED Whom will we keep in the loop and inform about progress, without having any say in the process.